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Cloud County Community College establishes definitions for each of the instructional delivery formats employed by faculty. These definitions are written by the members of the Instructional Services Committee with review by and input from the full faculty.

Face-to-Face Delivery Format

> In a face-to-face delivery format, the instructor is physically in the classroom with the students for all class meetings delivering content.

Distance Delivery Format: Asynchronous and Synchronous

> In asynchronous distance delivery format, the instructor is not physically in the classroom with the students and delivers all course content at a distance through a web-based learning management system. The students and instructor are separated in distance and in time. The students manage their own learning with the opportunity to interact with their instructor, typically through email.
> In synchronous distance delivery format, the instructor and the students are separated in distance but not in time. The instructor uses a web-based or videoconferencing technology to deliver the course content directly to the students at the same point in time.

Hybrid Delivery Format

> In hybrid delivery format, the instructor uses a combination of face-to-face and asynchronous distance delivery to convey the course content. The students meet in class with the instructor for interactive activities applying the concepts studied online in the asynchronous distance course component. Typically, the online portion of the hybrid course constitutes fifty (50) to seventy-five (75) per cent of the course's content, materials, assignments, or assessments.

Web-Enhanced Delivery Format

> All face-to-face courses have a web presence through the College's learning management system. This web component provides access to the course syllabus, discussion boards and/or discussion questions, readings, videos, web links, assignments, and quizzes, etc.

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Flipped Classroom Delivery Format

The flipped classroom delivery format makes use of face-to-face and web-based learning experiences. Through the learning management system, the students prepare for their face-to-face sessions with the instructor. The students will have access to lecture components such as instructor notes and PowerPoint presentations, learning modules, web links, videos, and other resources as developed by the instructor as preparation and mastery activities the student completes outside the classroom. In the face-to-face sessions, the students are engaged in active learning, problem solving, and small group activities under the guidance of the instructor.

Guided Study Delivery Format

In the guided study delivery format, the instructor directs independent learning through the use of the College's learning management system while providing regular and substantive in-person interaction with the students. Examples of the guided study delivery format include internships, practicums, and independent study,